



City and County of Swansea

**Minutes of the Swansea Bay City  
Region Joint Committee**

Remotely via Microsoft Teams

Thursday, 10 March 2022 at 10.30 am

**Present:**

**Councillors:**

David Hopkins	Swansea Council
Emlyn Dole	Carmarthenshire Council
Ted Latham	Neath Port Talbot Council
David Simpson	Pembrokeshire Council

**Co-opted Non-  
Voting Reps:**

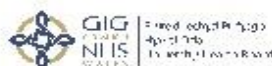
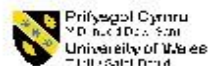
Stephen Baldwin	University of Wales Trinity St David
	Interim Chair of Swansea Economic Strategy Board

**Officers:**

William Bramble	Chief Executive (Pembrokeshire Council)
Jonathan Burnes	Director (Swansea Bay City Region)
Tracey Meredith	Joint Committee Monitoring Officer (Swansea Council)
Nicola Pearce	Director of Environment (Neath Port Talbot Council)
Phil Roberts	Chief Executive (Swansea Council)
Phil Ryder	Swansea Bay City Deal Programme Office
Wendy Walters	Chief Executive (Carmarthenshire Council)
Ian Williams	Portfolio Development Manager (Swansea Bay City Region)
Samantha Woon	Democratic Services Officer (Swansea Council)

**Apologies for Absence:**

Councillor(s) R S Stewart  
Maria Battle (Hywel Dda University Health Board) and Medwin Hughes (University of Wales Trinity Saint David)  
Jon Haswell (S151 Officer (Pembrokeshire Council))  
David Helliwell  
Karen Jones, Chief Executive (Neath Port Talbot Council)  
Steve Wilks, Swansea University



**35 Election of Chair Pro Tem.**

**Resolved** that Councillor Emlyn Dole be elected as Chair of the Joint Committee Pro Tem.

Councillor Emlyn Dole (Chair) presided.

**36 Disclosures of Personal and Prejudicial Interests.**

In accordance with the Code of Conduct, no interests were declared.

**37 Minutes.**

**Resolved** that the Minutes of the Swansea Bay City Region Joint Committee held on 10 February, 2022 be approved and signed as a correct record.

**38 Announcement(s) of the Chair.**

The Chair proposed that Agenda Item 7 – Swansea Bay City Deal Portfolio Gateway Assurance Arrangements be deferred for consideration at the next meeting.

The Chair sought approval for Agenda Item 9 – Swansea Bay City Deal Portfolio Business Case to be considered following the announcements of the Chair.

**Resolved** that the above amendments to the agenda be agreed.

**39 Public Questions**

There were no public questions.

**40 Swansea Bay City Deal Portfolio Business Case.**

Ian Williams, Portfolio Development Manager (Swansea Bay City Region) presented an updated City Deal Portfolio Business Case which was required for submission to Welsh and UK Governments.

He detailed the background and highlighted the significant changes which included:

- Updated information on the strategic alignment of the portfolio with UK, Wales and Regional policy / strategy and current public sector initiatives with the inclusion of the South West Wales Economic Delivery Plan, the Regional Economic Framework and the Levelling Up / Shared Prosperity Fund initiatives
- Case for Change section updated with the regional economic policy priorities and evidence base in the SWW Economic Delivery Plan. Current trends, needs and opportunities identified
- Revised business case development and approval status with all programmes and projects now having received regional and government approval and the SBCD Portfolio is now in full delivery
- Revised economic appraisal information for portfolio, programmes and projects

- Updated funding and investment information with the overall SBCD portfolio forecasted investment now at £1.241bn
- Updated Monitoring and Evaluation information for the portfolio including an updated Monitoring and Evaluation plan and current information for risks, issues, benefits and financial monitoring
- Proposed independent assurance arrangements for the portfolio and arrangements for the development and approval of Full Business Cases
- Updated Communications and Marketing Plan and schedule
- Current Portfolio delivery roadmap for all programmes and projects

The Committee noted the draft consultation version of the Portfolio Business Case was circulated to all Senior Responsible Owners (SROs) and programme / project leads on 14 January for comment and feedback. The feedback received has been considered and incorporated into the business case where appropriate. The draft business case and appendices were circulated to members of Programme Board, Joint Committee, and key officers in Welsh and UK Governments on 18 February. Briefing sessions on the content of the business case were also offered to stakeholders.

The Business Case was considered and agreed at Programme (Portfolio) Board on 1 March.

The Business Case incorporates stakeholder feedback and, subject to approval by Joint Committee, will be the final version to be sent to the Welsh and UK Governments.

**Resolved** that the Joint Committee approves the SBCD Portfolio Business Case attached at Appendix A to the report.

#### **41 Swansea Bay City Deal Highlight Report.**

Phil Ryder (Swansea Bay City Deal Programme Office) provided a 'For Information' report to inform Swansea Bay City Region Joint Committee of the Swansea Bay City Deal Quarterly Monitoring & Monthly Highlight Report for both the Swansea Bay City Deal Portfolio and its constituent programmes / projects.

He outlined and updated the Joint Committee on the progress relating to the following:

- Communications and Marketing;
- Pembroke Dock Marine;
- Pentre Awel;
- Yr Egin;
- Supporting Innovation & Low Carbon Growth;
- Swansea City & Waterfront Digital District;
- Digital Infrastructure;
- Homes as Power Stations;
- Skills & Talent; and
- SBCD Campuses.

The Committee congratulated the organisers of the recent successful showcase event at Parc y Scarlets.

The Chair thanked Mr Ryder for the updates.

**42 Swansea Bay City Deal Portfolio Gateway Assurance Arrangements.**

**Resolved** that the report be deferred for consideration at the next meeting.

**43 Joint Committee Agreement - Schedule 15.**

Jon Burnes (SBCD Portfolio Director) sought approval of the Joint Committee Agreement – Schedule 15 Roles and Responsibilities of the SBCD and PoMO.

The Committee noted the roles and responsibilities of the SBCD Management Office which were a deed of variation requirement as requested by the Joint Committee following the external Actica Review.

**Resolved** that the JCA – Schedule 15 as detailed in Appendix A to the report be approved.

The meeting ended at 10.56 am

**Chair**